

Area V Officer Contract

Area Officers are elected by the interview process, test, and popular vote. They will serve in that capacity from the time of elections at Area Convention until the conclusion of the subsequent Area Convention. Specific duties and requirements of this office are listed below and others may arise during the year of service. The advisors of the area officers will be expected to serve as assistants to all area functions required by area officers. Officers are expected to put their area officer responsibilities above all other extracurricular activities. In addition, scheduling of work, tests (SAT/ACT), or other activities does not excuse an officer from their mandatory responsibilities.

Conduct:

The responsibility of an area officer position is a privilege and honor. Officers are given this responsibility by your fellow members and the agricultural science teachers of Area V. To serve in this capacity, you are expected to maintain a high level of integrity and conduct throughout the duration of your term.

Area Officer Code of Ethics -- During my officer year I will uphold the officer code of ethics. I will:

1. Forego all alcohol and tobacco while holding the title of Area Officer.
2. Treat all FFA members equally by not favoring one over another.
3. Conduct myself in a manner which commands respect without display of superiority.
4. Maintain dignity while being personable, concerned, and interested in my contacts with others.
5. Avoid places or activities which in any way would raise questions as to my moral character or conduct.
6. Use wholesome language in all speeches and informal conversations.
7. Maintain proper dress and good grooming for all occasions.
8. Work in harmony with fellow FFA officers, and not knowingly engage in conversations detrimental to other FFA members, officers or adults.
9. Serve as a member of the officer team by always maintaining a cooperative attitude.
10. Keep myself up-to-date on current items.
11. Maintain and protect my health.
12. Be a professional and be on time to all meetings or other officer activities.
13. Follow a curfew of 1:00 a.m. at all FFA activities.
14. Be mindful of the impact that I will have during my year as an area officer and always act or behave accordingly.
15. Promptly write all letters, thank you notes, reports, or other necessary correspondence.

State Leadership Conference:

- Attendance to this event is **mandatory**.
- Attend sessions conducted by past and present Texas FFA Officers.
- Maintain high levels of integrity and conduct throughout the duration of the camp.
- Initiate planning processes for Area Camp with Area V Camp Coordinators and Area Advisors.

Area Camp:

- Attendance to this event is **mandatory**.
- Plan and execute area camp with the assistance of the area camp coordinators and area advisor.
- Serve as a leader and role model for camp participants.
- Coordinate area camp clean up with camp coordinators and area advisor.
- Initiate planning processes for Area Greenhand Camp to be held in the fall with area advisor.

State Convention :

Assist fellow officers on the delegate floor. This includes:

- Attendance to this event is **mandatory**.
- Ensure that the Area delegate table is manned during all convention sessions when delegates are registered.
- Monitor voting delegation and manage delegate registration on the delegate floor with the assistance of the area

advisor.

- Coordinate the balloting process with fellow area officers and area advisor.
- Attend any meetings as called or announced.
- Attend and participate on delegate floor during convention sessions, pre-sessions, special events, etc.

Area Greenhand Camp:

Assist fellow Area FFA officers in coordinating, planning, and executing the Area Greenhand Camp. This includes:

- Attendance to this event is **mandatory**.
- Plan and execute area greenhand camp with the assistance of the area advisor.
- Serve as a leader and role model for camp participants.
- Coordinate area camp clean up with camp coordinators and area advisor.

Area LDE's:

- Officers who are competing will be expected to serve following the completion of their event.
- Organize and announce results of the Area V LDE Contest as well as distribute banners and awards to participants with the assistance of the area advisor.
- Delegate and execute the cleanup of facilities following the event (floor, tables, and competition rooms).

Area CDE's :

- Officers who are competing will be expected to serve following the completion of their event.
- Organize and announce results of the Area V LDE Contest as well as distribute banners and awards to participants with the assistance of the area advisor.
- Delegate and execute the cleanup of facilities following the event (floor, tables, and competition rooms).

National Convention:

- If you area designated as one of the voting delegates from Area V, this is a **mandatory** event.
- Serve as a voting delegate in committee as well as on the delegate floor of the National Convention as well as additional duties as designated by the Texas FFA.
- Maintain level of conduct and excellence expected from an area officer while traveling and serving.
- **Travel to and from national convention shall be paid for by the officer and/or their perspective school.**

Area Convention:

The following duties are to be delegated to each individual officer by the area advisor and area coordinator. The execution of a successful convention is the responsibility of the area officer team.

- This is a **mandatory** event.
- Coordination and communication with fellow Area FFA Officers and Area Advisor regarding convention schedule, duties at convention, specific details, etc.
- Assist with development and completion of Convention Session scripts.
- Arrive prior to the event for rehearsal of script and set up. This may include several dates leading up to the event for preparation and rehearsal.
- Coordinate voting during officer election processes.
- Officers will assist in the announcement of results and distribution of banners and awards.
- Officers will be expected to complete opening ceremonies at the beginning of convention.
- Assist in the cleanup of convention facility after convention.

Required Activities:

1. Area Degree Check

2. State Leadership Camp
3. Area Leadership Camp
4. State FFA Convention
5. District Leadership Camps
6. Greenhand Camp Planning
7. Greenhand Camp
8. Convention – National FFA Convention and Area FFA Convention

If, at any time, I cannot fulfill the obligation to attend/participate in a required activity, I will notify in writing the Area Officer Advisor and the event coordinator as soon as I know of the conflict. The Area Officer Advisor will then notify the Area Coordinator. Each incident will be reviewed by the Area Coordinator, President, Vice-President, and Secretary/Treasurer. If it is deemed necessary to take action, the executive committee will review the request and act upon it. Matters concerning personal illness and/or family emergency will be excused on a case by case basis.

Failure to attend any required activity will result in the removal from office from the point of incidence on and for the remainder of the term. I have read, studied, understand and accept the above points. As an officer, I will carry out my responsibilities in accordance with these statements and understand that I will be removed from office if I do not satisfactorily follow these established standards for Area officers. I also understand that I will be responsible for paying back the Area for any expenses incurred during my service as officer. Any officer candidate that knows they will not be able to attend a mandatory event prior to running is deemed ineligible to run for an area officer position.

Officer's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____

Advisors: By signing this commitment, you agree with the rules set out in the Area Officer Contract. As the chapter advisor to this officer, you are obligated to report any violations of this code of conduct to the Area Coordinator.

Advisor's Signature: _____ Date: _____